

CABINET MINUTES

Kalamazoo Valley Community College Office of President

To: Cabinet, Archives
From: Patricia Niewoonder
Subject: Minutes of April 27, 2010 Cabinet Meeting
Date: April 27, 2010

Members Present: Anderson, Bertch, Bohnet, Cannell, Collins, DeHaven, Horton, Hutchins, Kocher and Niewoonder

Members Absent: Colby, Johnson and Schlack

TBO Discussion

- a. Personnel Items:
 - Reported that interviews are starting this week for the vacant faculty positions.
- b. Reality Checks – shared the following challenges:
 - Mentioned the on going challenge of students still not being able to pay for tuition on line.
 - Reported that progress is being made with the issue regarding text messaging.
 - Mentioned the continuing challenge of communications and employees reading about KVCC personnel changes in the newspaper before hearing about them internally.
- c. Kudos! were given to the following:
 - All of the financial services/pay station staff for processing tuition payments so well especially with the on line payment system being inoperative.
- d. Engaging Our Strengths
 - No new items shared.
- e. Book Discussion
 - Jim DeHaven summarized Chapter 8 of the book “Outliers.” Candy Horton is scheduled to present chapter 9 at the next meeting.

Approval of Minutes

The Cabinet approved the minutes of the April 20, 2010 meeting as amended.

Other

- Mentioned MiCAP (Michigan College Access Portal), a state-wide web-based higher education informational service, which will be open to all Michigan residents in the near future. Details have not been worked out as to how the Portal service will interface with the information and services specific to KVCC.
- Heard a brief update on the upcoming office moves due to construction.

Finalize Date for Incident Command Training

Agreed to the date of May 25 for *Incident Command Training*; the training will begin at 9 a.m. at M-TEC. An e-mail will be sent to all administrators with the details.

Travel – the following items were reported for the record:

- Steve Walman will be traveling with up to six PTK students to the 2010 PTK Michigan Regional Convention in Roseville, Michigan, May 22-23.
- Jenny Buysse, Leona Coleman, Gerri Jacobs and Chris Stroven will attend the C-4 conference at WMU, April 30.
- Roger Miller and Dick Shilts will attend the MCCA Athletics Directors' meeting in Bellaire, Michigan, June 6-7.

Grants

- It was reported that grant funding may be pursued in cooperation with WMU to bring in lecturers and/or special events related to the upcoming *Race* exhibit at the museum.
- Authorized the 2nd year of funding for the Financial Forecasting and Analysis Innovative thinking grant in the amount of \$6,136.00 for FY 2011.

Next Meeting – The next regular meeting is scheduled for **May 11, 2010 at 8:00 a.m.**